



ADIYOGI
TECHNOSOFT PVT LTD

ATTENDANCE APPLICATION



About Application



- It helps to maintain an accurate record and generate summarized employees attendance.
- This is a reliable, cost-efficient and time managing system to manage employee data regularly. It allows the organization admin to check all employees' activities digitally and manage all tasks, which would be related to attendance, leave, paid leaves, salary, project task, etc without any paper & pen.
- It helps to generate quick reports such as the employee'-wise attendance, Day-wise attendance, Month-Wise, and current & backdated reports are available readily.

Problems



- Difficult to manage all employee data at once
- It's not easy to focus on employees' activities daily
- Take time to collect the employees' attendance record
- Don't know when the employees come and left the office
- To make a monthly attendance report for the salary is a time-consuming process
- Not easy to assign work on a daily basis to the employees
- And how much is work done by which employee, not easy to find out

Solutions



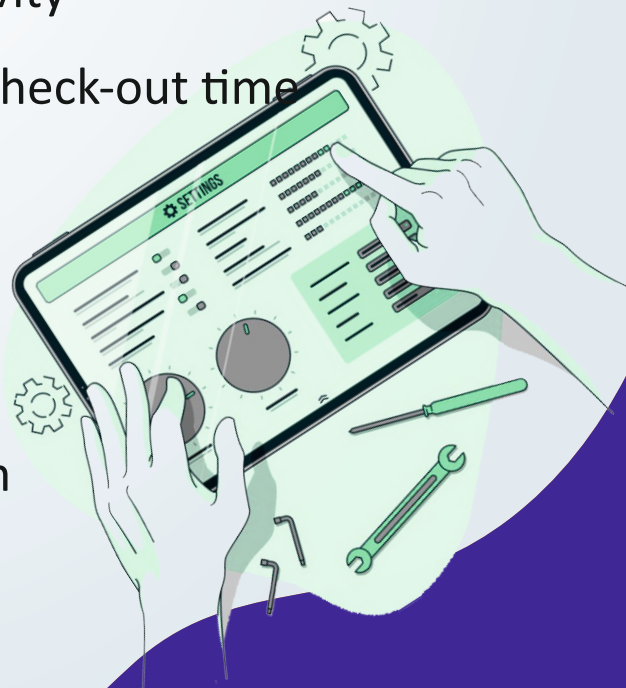
- Reduce the time that is consumed when attendance is taken manually.
- Reduction of paperwork and elimination of errors is possible
- This largely reduces a project's task time and efforts.
- Easy to generate accurate reports on hours worked, absences, over time, get a monthly summary report for any of the data/groups within the organization.
- Notifications/alerts are automated and the manager can approve requests for early departure, overtime, etc.,
- Can help manage schedules, allocate work, and easily keep track of shift swaps.
- Employees can apply to the leaves in less than a minute within an app

Features & Benefits



Admin

- Set QR code with area latitude & longitude
- Allowed sub-admin to access features
- Check and manage all employee activity
- Check the employees' check-in and Check-out time
- Set leave limit
- Manage Basic settings
- Set notifications to employees
- Assign reporting person to each team



Features & Benefits



Sub-admin -HR, Team Head

- Leave management: General, occasional and urgent leaves
- Leave type: Set limit of Basic paid leaves
- Leave Status: Can approve/reject to the employees leave a request
- Early check-out: Approve/reject early checkout requests

Manage employee data such as:



- 1.Shift- morning/evening
- 2.Department
- 3.List designation
- 4.List employees
- 5.Day wise attendance
- 6.Month wise attendance

- Manage company's news: Display any urgent information, about leave, etc
- Manage employees salary
- Task management: Assign task to employees, check the status of work
- Manage extra employees expensive: like petrol, food and other

Employee

- Mark check-in & check-out attendance daily
- Check allowed to leave/month
- rack all attendance data
- Apply for leave
- Check salary slip & download PDF
- Add/delete personal information
- Track early check-out numbers
- See the company's latest news
- Get notifications
- Fill extra expensive
- Check daily task
- Submit project status
- Chat with other employees



Platform

- Web portal: Admin
- Android Application: For employee

About Company



ADIYOGI TECHNOSOFT PVT LTD

Adiyogi is a leading Jodhpur's software development company! – Expert in development, Digital marketing, and advanced web and mobile solutions. With over **12+ years of an experienced team**, we have worked for clients that include individuals, startups, and organizations.

We have a group of teams to manage all work in an excellent way.

- **Dedicated Team**
- **Teamwork and beliefs in outcomes**
- **Knowledge of all kinds of software**

About Company



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